

## **WE'RE HERE FOR YOU**

Hello!

We're delighted that you're interested in the Hotel Waldstätterhof Luzern.

Personal contact and clear, transparent communication have always been the basis for successful co-operation. We're here to answer any questions, concerns or wishes you may have, at any time.

Please contact us to arrange an appointment if you would like to view our premises or discuss the details of your event.

### **INTERESTED?**

We look forward to hearing from you soon! Why not drop in and see our hotel's unique blend of the modern and stately for yourself.

See you soon in Lucerne – Switzerland's most beautiful city!

### **HOTEL WALDSTÄTTERHOF LUZERN**

Susanne & Patric Graber-Ulrich  
Management

Riccarda Hunziker  
Seminar and Banquet Department

# WELCOME TO THE HOTEL WALDSTÄTTERHOF LUZERN!

## GENERAL INFORMATION

Address Hotel Waldstätterhof Luzern  
Zentralstrasse 4  
CH – 6003 Lucerne, Switzerland

Phone +41 (0) 41 227 12 71

Fax +41 (0) 41 227 12 72

Email [info@hotel-waldstaetterhof.ch](mailto:info@hotel-waldstaetterhof.ch)  
[seminar@hotel-waldstaetterhof.ch](mailto:seminar@hotel-waldstaetterhof.ch)

Website [www.hotel-waldstaetterhof.ch](http://www.hotel-waldstaetterhof.ch)

Location Our delightful 3-star superior hotel is located right next to Lucerne's main railway station, in the immediate vicinity of the lake, the old town centre, and the KKL Culture and Convention Centre. We are easily reachable by public transport. The old town centre is only a short walk away.

History The striking building itself dates from 1898 and is now designated as a listed building. In 1923 it was bought by the Swiss women's movement association, the *Schweizerisch gemeinnützigen Frauenverein*, Lucerne Section. From 2004 onwards the Hotel was gradually renovated in stages.



## **AT A GLANCE**

### **ROOMS**

Hotel guests have a choice of 99 individually appointed and tastefully furnished rooms with bath tub or shower, WC, hair dryer, TV, phone, room safe, and a kettle for tea or coffee. The hotel offers the following room categories:

- Economy Single
- Comfort Double
- Business Double
- Junior Suite
- Business Suite

Nearly all the rooms are non-smoking.

### **PARKING**

Are you arriving by car? As the number of parking spaces available in our courtyard is limited, we advise you to reserve a space in plenty of time. Our parking fee is CHF 19.00 per car and night.

If all our parking spaces are taken, there are other options available:

On-street parking (white markings) is available all around the hotel. A CHF 20.00 ticket valid 24 hours is available from reception. There are also two multi-storey car parks near the hotel.

### **SEMINAR AND BANQUETING FACILITIES**

Are you organising a seminar, lecture, family celebration or other culinary highlight? We have the ideal premises to cater for functions of up to 50 people.

### **RESTAURANT**

Enjoy Swiss cuisine in our alcohol-free restaurant featuring dishes of market-fresh ingredients.

Alcoholic beverages are served at dinner or at your banquet.

## ROOM RATES

We offer the following special rates in combination with your event held at our hotel:

ROOM CATEGORY	WINTER	SUMMER
Economy single	CHF 115.00	CHF 148.00
Comfort double	CHF 156.00	CHF 238.00
Comfort double for single occupancy	CHF 130.00	CHF 168.00
Comfort three-bedded room	CHF 215.00	CHF 295.00
Business double	CHF 180.00	CHF 258.00
Business double for single occupancy	CHF 150.00	CHF 200.00
Junior suite	CHF 215.00	CHF 295.00
Business suite	CHF 275.00	CHF 365.00

Prices are per room and night and include breakfast buffet, service and VAT. They exclude tourist taxes at CHF 2.00 per person per night.

Winter rates apply from 1 January to 31 March 2012 and from 1 November to 31 December 2012.

Summer rates apply from 1 April to 31 October 2012.

## ROOM SIZES/ROOM HIRE

Room sizes	Length	Width	Area
<b>Room 106</b>	7 m	5 m	35 m <sup>2</sup>
<b>Room 108</b>	10 m	5.5 m	55 m <sup>2</sup>
<b>Room 110</b>	5.25 m	4 m	21 m <sup>2</sup>
<b>Room 114</b>	4.75 m	4 m	19 m <sup>2</sup>
<b>Ground Floor Room</b>	11 m	4.5 m	50 m <sup>2</sup>

Room Hire	Room 106	Room 108	Room 110	Room 114	Ground floor room
<b>Room Hire for 3 hours</b>	CHF 130.00	CHF 160.00	CHF 115.00	CHF 95.00	CHF 160.00
<b>Per additional hour</b>	CHF 20.00	CHF 20.00	CHF 20.00	CHF 20.00	CHF 20.00
<b>Per day</b>	CHF 175.00	CHF 240.00	CHF 140.00	CHF 120.00	CHF 240.00

The daily rate is valid from 8 am to 6 pm.

## SEATING PLAN WITH MAX. NUMBER OF PERSONS

Room	Block table	Classroom	Concert seating	U-shaped
106	12	12	20	12 (20 inner & outer)
108	24	30	50	20 (36 inner & outer)
110	8	-	-	-
114	6	-	-	-
Ground floor	24	24	50	20 (outer only)

## SEMINARS AND CONFERENCES

Our packages are per registered participant per day and apply even if individual participants do not avail themselves of all the services provided.

### SET-UP, PREPARATION & CLEAR-UP

The conference/seminar room is at your disposal throughout the agreed period. If you would like to set up the room beforehand and then clear it up afterwards, please let us know in advance so that we can plan accordingly.

### DAILY RATE

Our daily rate (as of 10 participants) of CHF 75.00 includes the following services:

- Seminar/conference room with natural daylight of a size suitable for the number of participants
- Basic technical equipment (1 overhead projector *or* 1 beamer, 1 screen, 1 flipchart and 1 pin board)
- Conference case
- Seminar set comprising a notepad and pencil & peppermints
- Fruit basket in the room
- Mineral water throughout the meeting
- One morning coffee break with coffee/tea/two types of juice and croissants
- One light 3-course lunch in the restaurant (excl. beverages)
- One afternoon coffee break with coffee/tea/two types of juice/fruit and cake

Valid from 8 am to 6 pm

## **24-HOUR RATE**

This flat rate (as of 10 participants) of CHF 230.00 includes the following services:

- Seminar/conference room with natural daylight of a size suitable for the number of participants
- Basic technical equipment (1 overhead projector *or* beamer, 1 screen, 1 flipchart and 1 pin board)
- Conference case
- Seminar set comprising a notepad and pencil & peppermints
- Fruit basket in the room
- Mineral water throughout the meeting
- Two coffee breaks, one with coffee/tea/two types of juice and croissants, and one with coffee/tea/two types of juices/fruit and cake
- Two light 3-course lunches in the restaurant (excl. beverages)
- One 3-course dinner in the restaurant (excl. beverages)
- One night's accommodation in a single room (excl. tourist taxes)

Bookable from 12 noon to 12 noon or evening to evening, at your discretion

## **SEMINAR PACKAGE**

Our seminar package (as of 10 participants) of CHF 310.00 includes the following services:

- Seminar/conference room with natural daylight of a size suitable for the number of participants
- Basic technical equipment (1 overhead projector or beamer, 1 screen, flipchart and 1 pin board)
- Conference case
- Seminar set comprising a notepad and pencil & peppermints
- Fruit basket in the room
- Mineral water throughout the meeting
- Two morning coffee breaks with coffee/tea/two types of juice and croissants
- Two light 3-course lunches in the restaurant (excl. beverages)
- Two afternoon coffee breaks with coffee/tea/two types of juice/fruit and cake
- One 3-course dinner in the Restaurant (excl. beverages)
- One night's accommodation in a single room (excl. tourist taxes)

Valid from 8 am (Day 1) to 6 pm (Day 2)

## REDUCTION

We offer a reduction of CHF 20.00 per person on the 24-hour rate and the seminar package for accommodation booked in a double room.

## COFFEE BREAK (PER PERSON)

Simple coffee break with coffee/tea/two types of juice and croissants	CHF 5.00
Classic coffee break with coffee/tea/two types of juice/croissants and fruits	CHF 7.00
Sweet coffee break with coffee/tea/two types of juice/cake and fruits	CHF 8.00

## THE OTHER COFFEE BREAK

Looking for a coffee break with a difference? If so, you're very welcome to put together your own choice of coffee break. Our suggestions:

Coffee break at CHF 8.00 (per person)

One beverage item & one food item

Beverages	G1	Coffee, tea, two fruit juices
	G2	Coffee, punch (non-alcoholic), two fruit juices
	G3	Multi-vitamin drink (freshly pressed)
	G4	Kiwi drink
	G5	Sauser, must (seasonal)
	G6	Shake, fresh ice tea
Food	E1	Fruit, croissant
	E2	Fruit, cake
	E3	Fruit tart slice
	E4	Pretzel sticks, nuts, chips
	E5	Chocolate stick with bread
	E6	Muffins
	E7	Dried fruit, cake

Coffee break at CHF 9.00 (per person)

One beverage item from above & one food item

E8	Vegetable sticks with dip
E9	Parmesan dice with bread
E10	Small portion chestnut puree(seasonal)
E11	Pastries with doughnut & apple beignet (seasonal)
E12	Nuts, mandarins, dates (Christmas)
E13	1 scoop of Mövenpick ice cream (tub)

## TECHONOLOGY

The right technical equipment is just as important as a suitable seminar room. Our rates for technical equipment (over and above the daily rate/seminar package) apply as follows:

Beamer incl. screen	per item/day	CHF	100.00
Beamer without screen	per item/day	CHF	80.00
Overhead projector incl. screen	per item/day	CHF	50.00
Screen	per item/day	CHF	25.00
Flipchart	per item/day	CHF	25.00
Pin board	per item/day	CHF	10.00
PA system (incl. 1 microphone)	per item/day	CHF	50.00

Wireless LAN available throughout the hotel premises	2 hours	CHF 3.00
	5 hours	CHF 5.00
	12 hours	CHF 10.00

Wireless LAN tickets can be purchased at reception. The time purchased can be interrupted as required. Each ticket is valid 1 month.

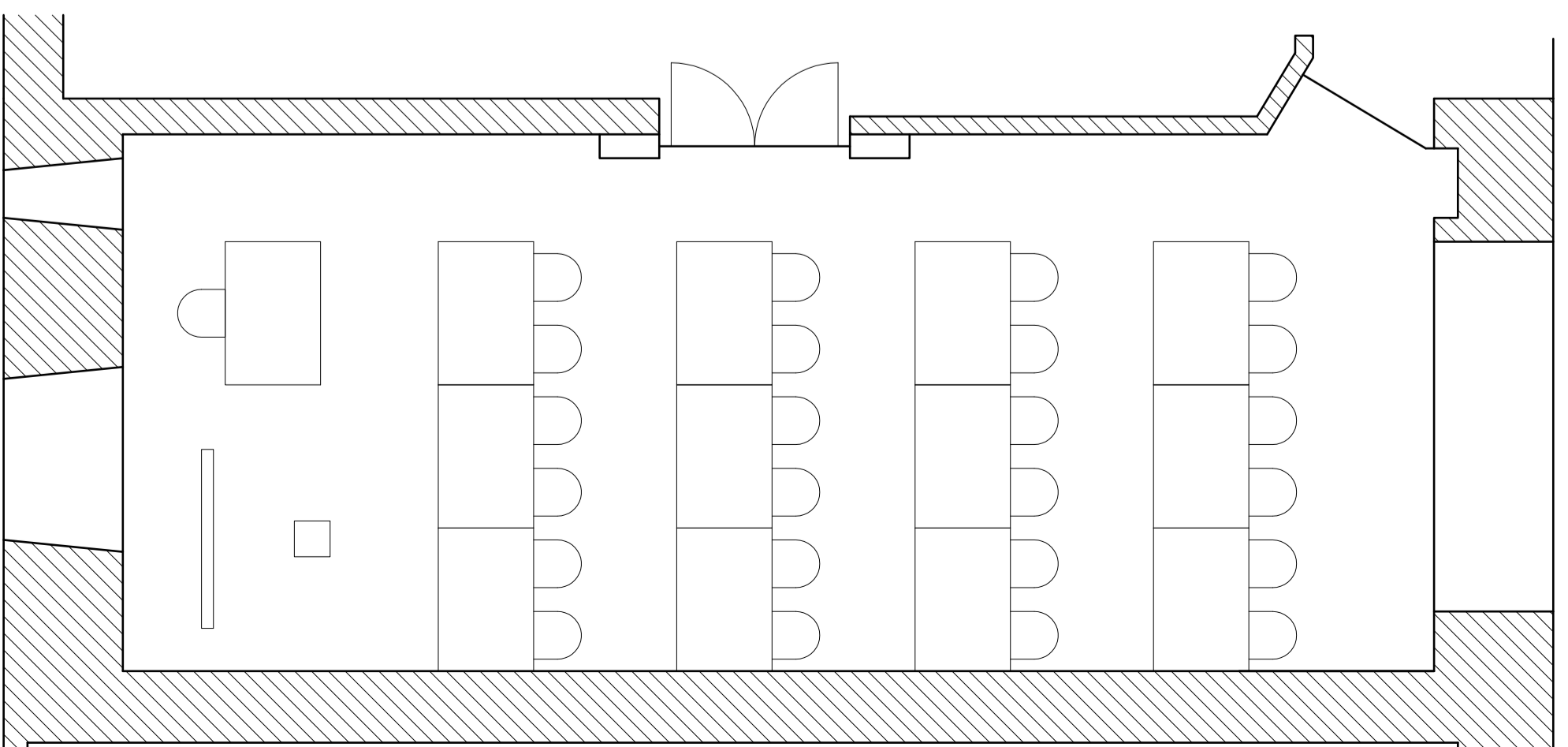
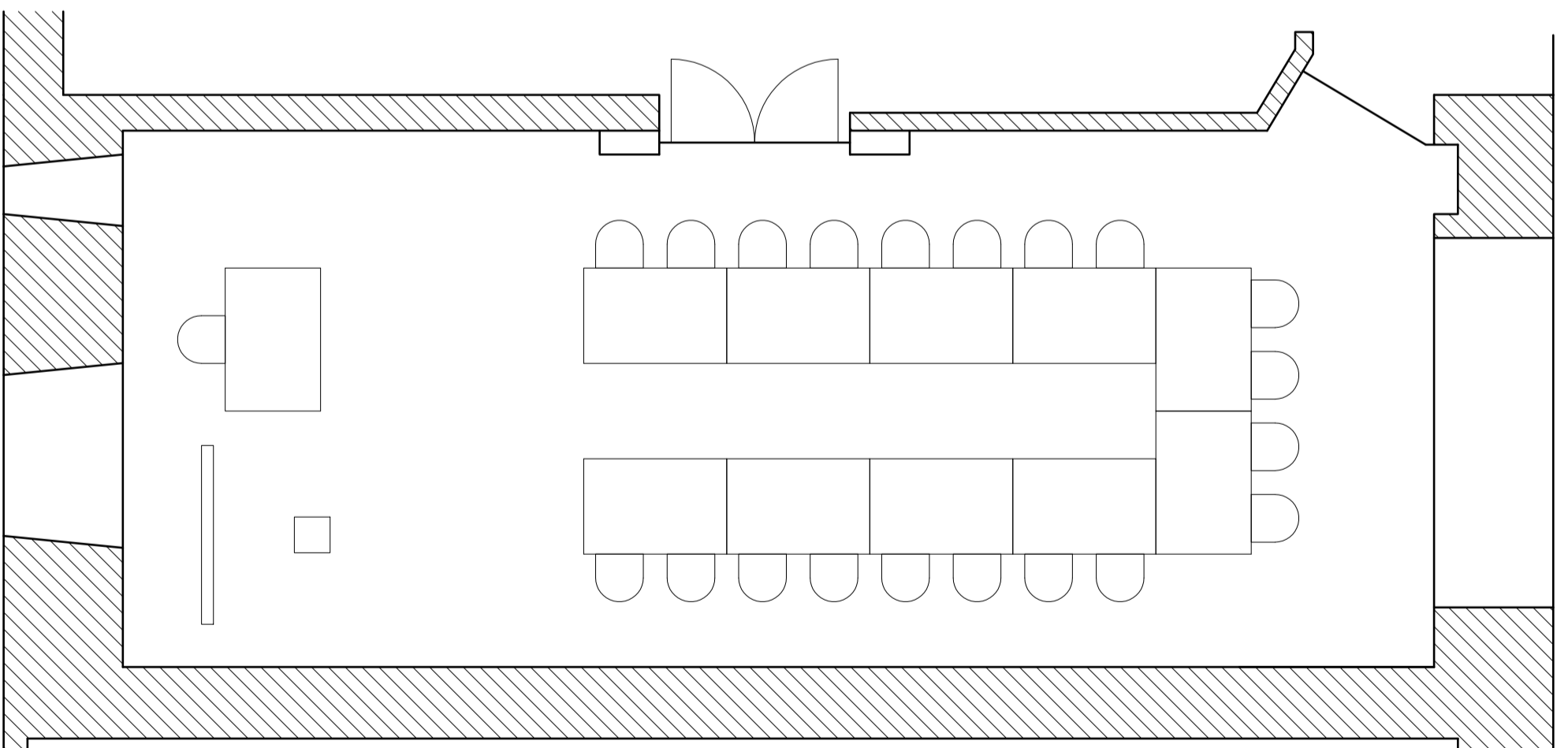
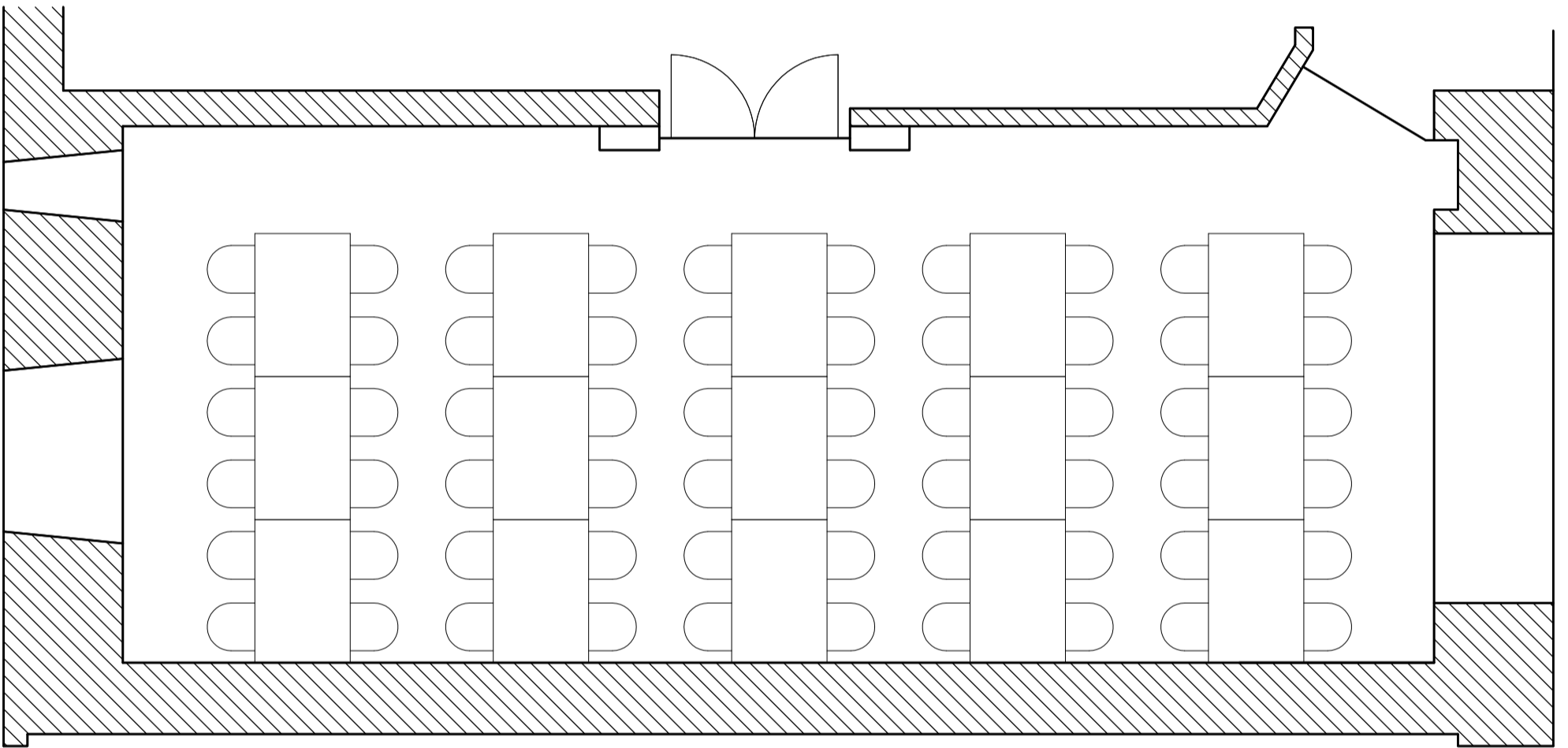
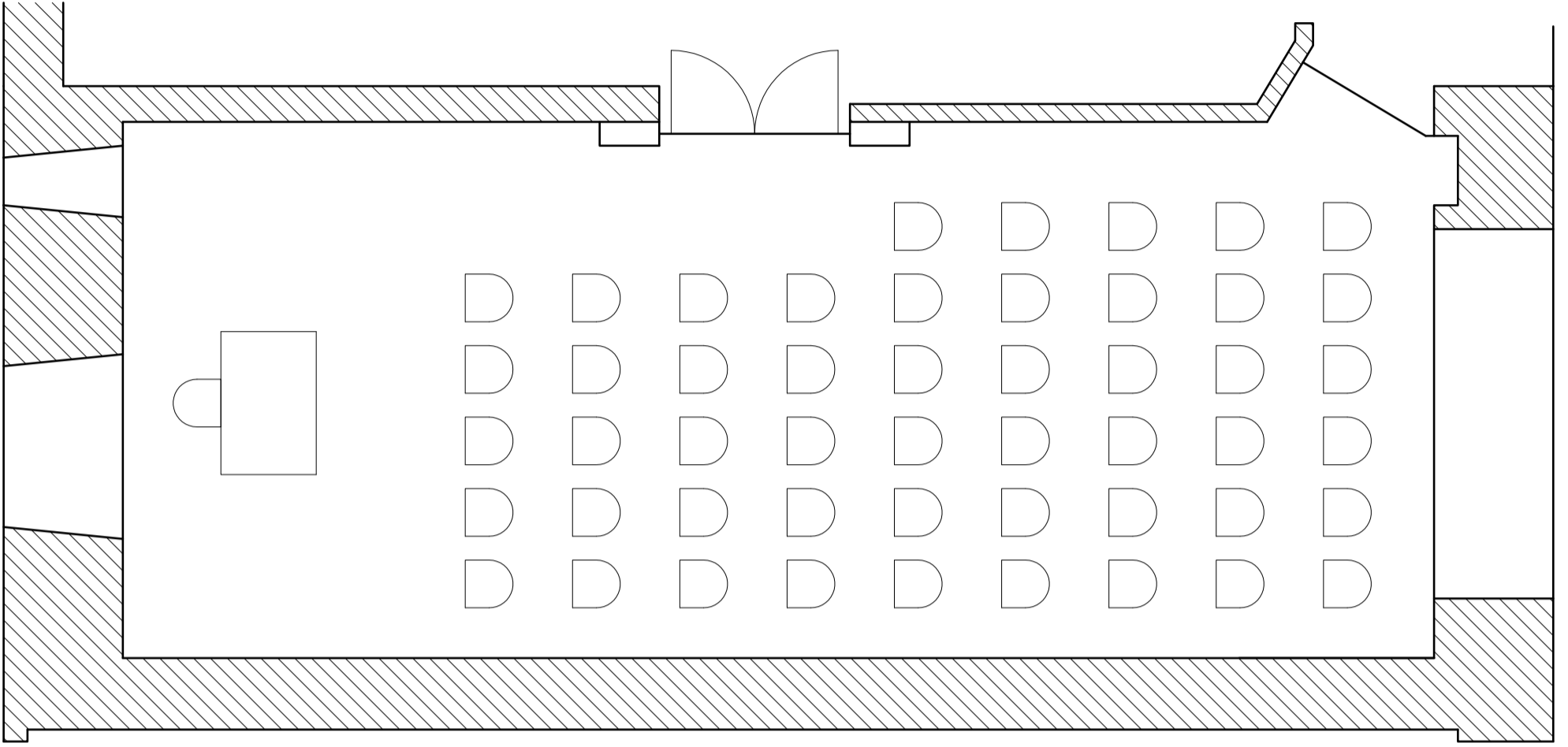
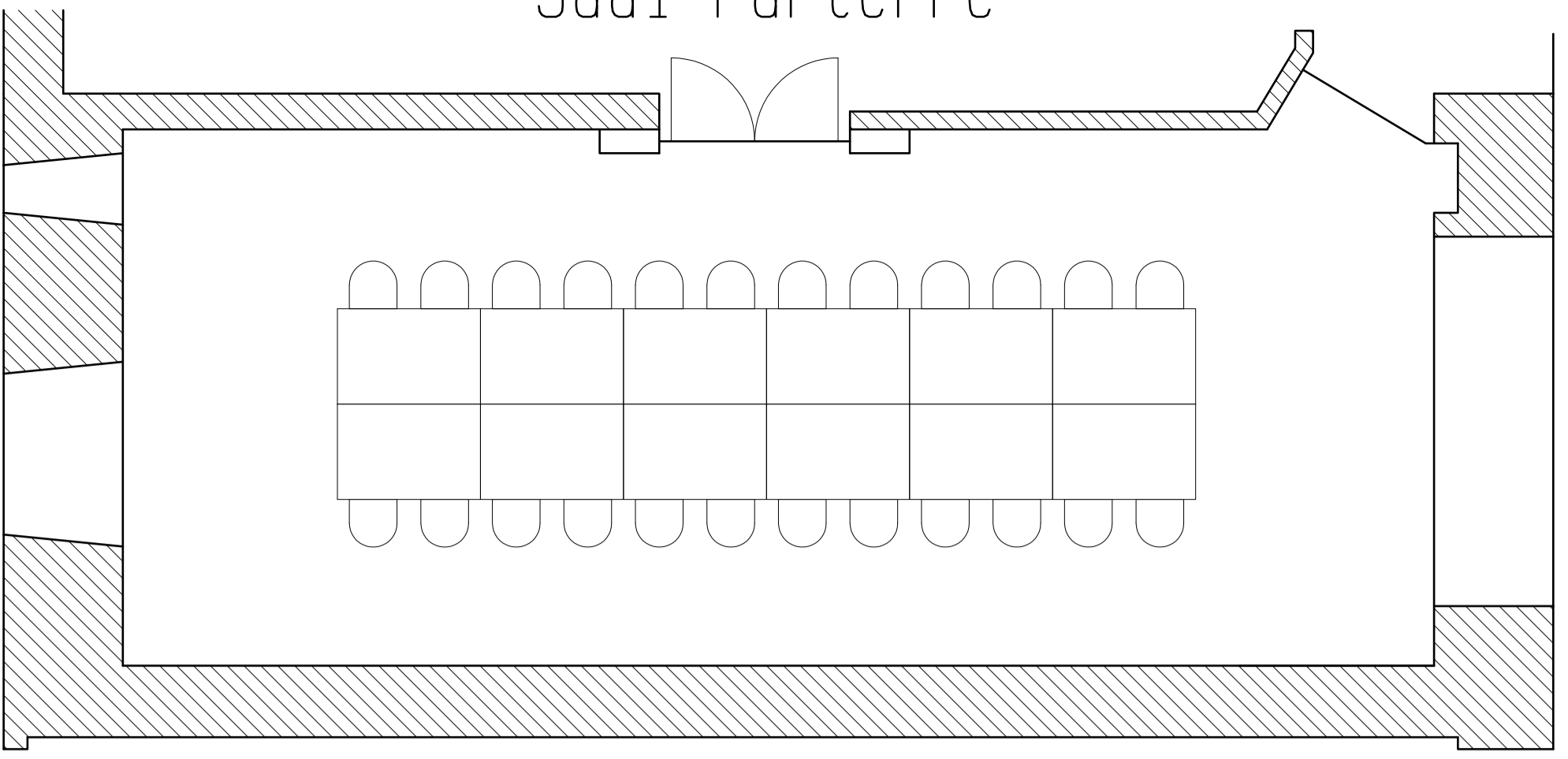
## ADDITIONAL SERVICES

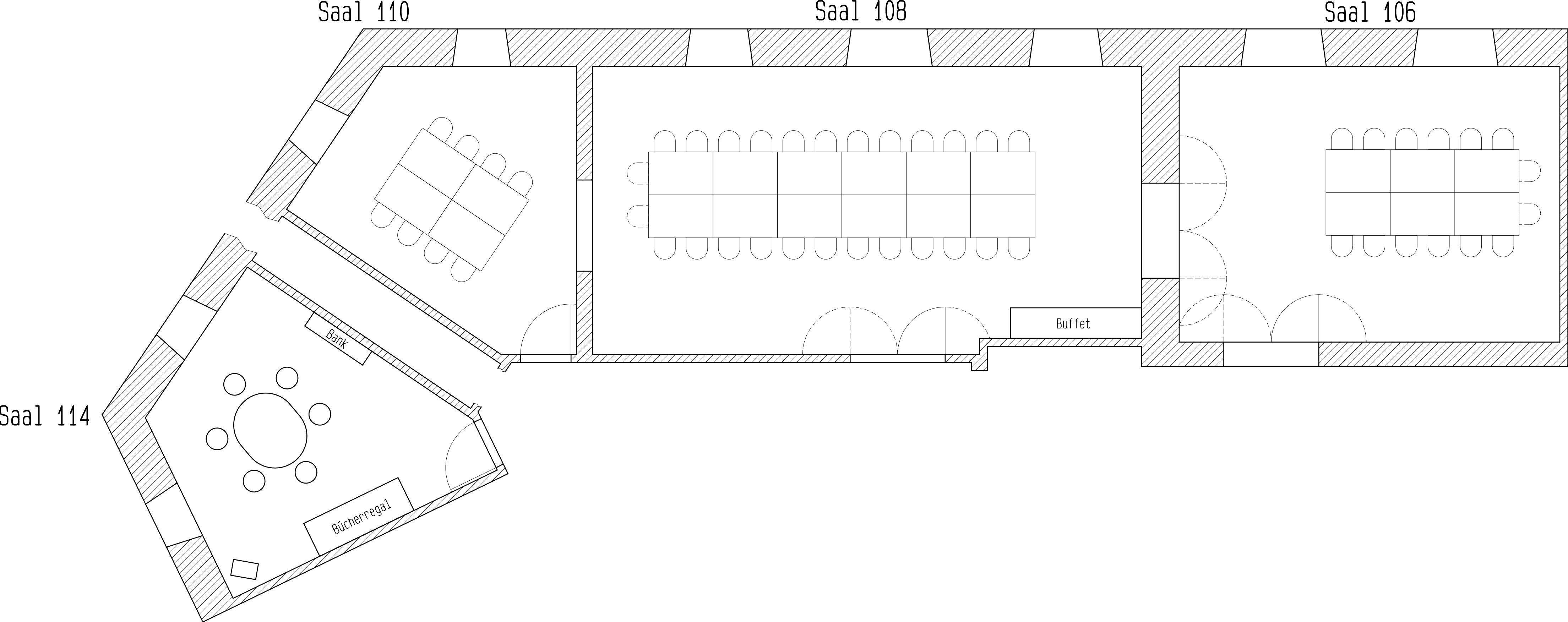
A4 photocopies, up to 150 copies	per copy	CHF	0.50
A4 photocopies, as of 151 copies	per copy	CHF	0.30
Slide copy	per copy	CHF	1.00
Fax transmission	1 <sup>st</sup> page	CHF	2.00
Switzerland/Europe	per additional page	CHF	1.00
Fax transmission	1 <sup>st</sup> page	CHF	5.00
Overseas	per additional page	CHF	1.00
Carafes of tap water for the conference room, per person per day		CHF	2.00

## TERMS & CONDITIONS OF CANCELLATION OF SEMINAR ROOM RESERVATIONS

Up to 30 days before the event	free of charge
29 to 15 days before the event	50% of the room rate or flat rate
14 to 0 days before the event	100% of the room rate or flat rate

# Saal Panterre





Saal 110

Saal 108

Saal 106

Saal 114

Bank

Bücherregal

Buffet

